

Short-Term Loan

Frequently Asked Questions

What is a Short-Term Loan?

Short-Term Loans are in place to assist students who experience a genuine, sudden & unexpected, short-term financial issue which will impact on their essential day-to-day living costs or studies.

Each request will be processed in line with this guidance but we will take each individual's circumstances into account. If accepted, students will be expected to sign a loan agreement form specifying when they will repay the loan.

The maximum loan amount for a single student is up to £500. Please note that the maximum amount would only be considered in exceptional circumstances.

Who is eligible to apply for a Short-Term Loan?

The following students are eligible to apply:

- Undergraduate Home/EU full time student

Are there any criteria I must satisfy?

Students must be:

- Undergraduate Home/EU full time student
- Current & registered on a course leading to a recognised qualification
- Have exhausted all other possible sources of income before applying for a loan
- Has applied to all available funding (including benefits) that they are entitled to
- Able to show they have the means to repay any loan awarded
- Not be in debt to the university at the time of application (with exception of students awaiting their first instalment of Tuition Fee Loan).
- Able to show they have passed the Student Finance residency checks if their funding has not yet been finalised if a 1st year. Be able to show they meet the residency requirements if requested if a continuing student.
- Able to provide information about any previous study that may impact on funding

Please note: Academic results and attendance records will be considered when assessing the application.

The following categories of students are not eligible to apply for the Financial Hardship Bursary.

- International students
- Postgraduate students
- Students who are in debt to the university (both self-funding and Student Finance funding)

Are there any other conditions?

All students will need to speak to a member of staff from the UCLAN Finance Team before a loan is authorised. This can be done before the submission of a loan request form or afterwards.

Applicants are expected to engage with any financial capability activity that the UCLAN Finance Team deem necessary.

When can I apply for a Short-Term Loan?

For the September intake – 18th September 2025 to 31st August 2026

For the January intake - 15th January 2025 to 20th December 2026

For the May intake - 13th May 2025 to 25th April 2026

Students would need to ensure they are registered and in attendance. Please ensure the application form has been completed and the relevant evidence has been attached with the application.

Do I need to submit evidence with the application form?

You will be asked to provide supporting evidence. An adviser will make it clear what is required.

How do I know if my application is successful?

Once your application has been assessed, you'll be informed of the outcome of your application within 7 working days by email. This will explain if your application is successful or unsuccessful and the loan will be paid. You will be required to sign an additional loan agreement form before any monies are released.

Do I need to submit evidence with the application form?

You will be asked to provide supporting evidence. An adviser will make it clear what is required.

How do you assess my application?

Each loan application will be individually assessed based on eligibility criteria and need.

How and when will I receive the loan?

If a loan is agreed, it will be paid by BACS payment (money direct to your bank account).

Please ensure up to date bank details are entered on e-vision otherwise we will be unable to make a BACS payment.

Can I apply more than once in the same academic year?

No, the loan is only available to every student once.

When will I have to repay the loan?

Repayment of the loan will be agreed with the Finance Team at UCLAN; normally shortly after receiving your first instalment of the Maintenance Loan or your main source of income. Repayment will need to be in full.

My question is unanswered above, what do I do?

Please contact the UCLAN Finance Team at: : finance@london.uclan.ac.uk or 020 7400 6789